



## COMMUNITY WALK Commitment Form

A clear relationship between Community Walk Organizer, Walk committee, and the Autism Speaks staff is very important and can help ensure your event's success. The goal for Autism Speaks Canada is to provide an environment in which volunteers and staff can work together to expand the number of Walk Now Canadian communities and ultimately increase our organization's impact on the ASD community.

**Yes** I am committed to hosting a Community Walk in my city. And, as the Community Walk Organizer, I commit to and understand the following:

### Community Walk Organizer:

- ❖ Follows Autism Speaks Canada's Community Walk guidelines
- ❖ Represents Autism Speaks Canada in community
- ❖ Provides volunteer leadership to Walk Committee
- ❖ Recruits other volunteers onto the Walk Committee
- ❖ Ensures the Community Walk stays within the allotted 10% expense ratio (of total gross) and submits all approved expenses to ASC for payment following the payment process
- ❖ Attends Walk volunteer webinars
- ❖ Respects ASC staff

### Staff Partner Role:

- ❖ Ensures Best Practices/National Standards are met
- ❖ Is knowledgeable about ASC structure and campaigns
- ❖ Builds Relationships with Key constituents
- ❖ Oversee year-round Walk programming and cultivation
- ❖ Ensure Community Walks receive supporting resource materials and tools
- ❖ Are available and will respond to requests
- ❖ Attendance at Walk (availability and best efforts only)

### Facts to please keep in mind:

- ❖ Walk Now for Autism Speaks Canada is Autism Speaks Canada's property. It is the way we educate the community about services and programs and raise the valuable funds needed for our ongoing research efforts and advocates for legislation that will move our mission forward.
- ❖ ASC will cover the permit costs for park rentals (if applicable) and event insurance.
- ❖ Only the Executive Director of ASC can sign contracts binding the organizations name (park rental/contract).
- ❖ Cash sponsorship dollars cannot be used to directly offset or pay for event expenditures.
- ❖ ASC staff should be considered volunteer partners and not event managers.
- ❖ ASC will provide limited Walk resources to support your Walk. Please refer to Community Guide for details.

Walk City		Walk Date	
Park/Venue		Fundraising Goal	
# of # of teams		Expected # of participants	
Organizer Name		Email	
Telephone		Cell	
Best time to communicate			
Mailing Address			

Walk Organizer Signature

Date

Please email to [melaniehaydon@autismspeakscan.ca](mailto:melaniehaydon@autismspeakscan.ca)



## Community Walk - Web Page

Thank you for organizing a Community Walk in your City. To support your participants fundraising we are pleased to assist you by setting up a Community Walk web-page for both teams and participants so they can register for your Walk event and create their personal fundraising page so they might begin to fundraise online.

To assist we ask that you please complete this page and return to [melaniehaydon@autismspeaks.ca](mailto:melaniehaydon@autismspeaks.ca). Please only send when all files and information has been secured.

	Details – exactly what is to be listed on Home Page
Walk Location	
Date	
Park Name	
Park address	
Park site web link	
Registration Opens time	
Official Walk Start time	
# kms	

Available to you - if you are planning to secure local media partners, we are happy to include their logo on your Walk home-page.

Media Sponsors	Name to be listed on Web-page	✓ Logo attached in ESP file format
Media Print Partner		
Media TV Partner		
Media Radio Partners		